

ORDINANCE # 11-01
 AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING THE
 BUDGET FOR THE TOWN OF NEW MARKET FOR THE FISCAL YEAR
 ENDING JUNE 30, 2012

SECTION I

BE IT ENACTED by the Mayor and Council of the Town of New Market that, in accordance with the Charter of New Market and the Public laws of Maryland relating to the budget procedure, the several amounts herein specified, or so much thereof as shall be sufficient to accomplish the purposes designated, are hereby appropriated and authorized to be disbursed for salaries, wages, technical and special fees, materials and all other expenses for the Town of New Market, for the fiscal year beginning July 1, 2011 and ending June 30, 2012 as hereafter indicated.

ANTICIPATED REVENUES

| | | Budget | |
|--------------------------------------|--|-----------------|-----------|
| Local Taxes | | | |
| | Real Property | \$125,000 | |
| | Personal Property (Unincorporated Business) | \$2,780 | |
| | Business Corporations (Incorporated) | \$10,000 | |
| | Railroad & Public Utilities | \$8,500 | |
| | Bank Shares | \$0 | |
| | Amusement Taxes | \$61,600 | |
| | Income Tax | <u>\$90,740</u> | |
| | | | \$298,620 |
| State Shared Taxes | | | |
| | Highways | <u>\$9,912</u> | |
| | | | \$9,912 |
| Licenses & Permits | | | |
| | Liquor Licenses | \$250 | |
| | Town Business Licenses | \$1,450 | |
| | Traders Licenses | \$1,000 | |
| | Cable TV fees | <u>\$5,500</u> | |
| | | | \$8,200 |
| Intergovernmental | | | |
| | County-city Tax equity program | <u>\$7,996</u> | |
| | | | \$7,996 |
| Service charges for current services | | | |
| | Orchard DRRA Contributions | \$4,000 | |
| | Subdivision fees | \$4,400 | |
| | New Construction Permit Fees | \$1,500 | |
| | Renovation Zoning & HDC fees | \$1,150 | |
| | Sale of maps and publications | <u>\$0</u> | |
| | | | \$11,050 |
| Miscellaneous Revenue | | | |
| | Interest & dividends | \$5,875 | |
| | Rents & concessions | <u>0</u> | |
| | | | \$5,875 |
| Total Anticipated Revenue | | | \$341,653 |

ANTICIPATED EXPENDITURES

| | | | |
|--------------------------------|--|-----------------|-----------|
| General Administration | Advertising | \$1,348 | |
| | Auditing & Accounting | \$11,855 | |
| | Board of Zoning Appeals | \$895 | |
| | Clerk Treasurer, Clerk to HDC/ARC, Clerk to P&Z and BOA salary | \$61,424 | |
| | Unemployment Insurance | \$500 | |
| | Social Security & Medicare | \$5,095 | |
| | Engineering | \$3,500 | |
| | Conferences & Continuing Ed | \$250 | |
| | Donations | \$200 | |
| | Dues & Subscriptions | \$3,000 | |
| | Employee Benefits | \$0 | |
| | General Maintenance labor | \$1,500 | |
| | General Maintenance supplies | \$1,000 | |
| | HDC/ARC Guidelines | \$250 | |
| | Legal Council | \$30,000 | |
| | Mayoral Expense Account | \$250 | |
| | Mayoral Salary | \$3,800 | |
| | Municipal Building Utilities | \$6,500 | |
| | MML Meeting | \$250 | |
| | Office Supplies & Technology | \$4,285 | |
| | Insurance | \$3,141 | |
| | Planning Commission Master Planner | \$9,800 | |
| | Permitting & Inspections | \$750 | |
| | Code Enforcement Officer | \$2,000 | |
| | Printing | \$1,000 | |
| | Public Restroom Labor | \$5,175 | |
| | Public restroom supplies | \$250 | |
| | Telephone | \$1,800 | |
| | Tourism | \$0 | |
| | Age 65 Rebate | \$500 | |
| | Website/Newsletter | \$300 | |
| | Workman's Compensation | <u>\$1,000</u> | |
| | | | \$161,618 |
| Public Safety | Police protection | \$12,079 | |
| | Crossing Guards | \$0 | |
| | Volunteer fire department | <u>\$2,000</u> | |
| | | | \$14,079 |
| Public Works | Mowing | \$7,633 | |
| | Snow & ice removal | \$10,074 | |
| | Street maintenance | \$5,000 | |
| | Street & Park Lighting | \$5,600 | |
| | Tree Management | \$2,000 | |
| | Waste collection | <u>\$78,000</u> | |
| | | | \$108,307 |
| Recreation & Culture | NMES Community Track | \$0 | |
| | New Market Days | \$3,000 | |
| | Christmas in New Market | \$3,000 | |
| | Parks & Recreation | <u>\$1,000</u> | |
| | | | \$7,000 |
| Total Anticipated Expenditures | | | \$291,004 |
| Unappropriated Reserve | | | \$50,649 |

SECTION II

BE IT FURTHER ENACTED that for the coming fiscal year the tax rate for real property is hereby set at twelve cents (\$.12) per one hundred (\$100) assessment as certified by Frederick County for real property. The tax rate for operating property of all public utilities and incorporated businesses is set at forty-five cents (\$.45) per one hundred dollars (\$100) inventory valuation as certified by state Department of Assessments and Taxation for operating property and for the personal property of non-incorporated businesses at forty-five cents (\$.45) per one hundred dollars (\$100) inventory valuation as certified by the State Department of Assessments and Taxation and the Collector of Taxes is hereby authorized and directed to collect from the owners of all such property within the taxable limits of the Town of New Market these taxes for 2011-2012 at the said rates; this being the amount necessary, in the judgement of the Mayor and Council of New Market, to enable the town government to pay all municipal debts, obligations and expenses of the Town of New Market which will become due and payable during the fiscal year 2011-2012.

SECTION III

BE IT FURTHER ENACTED that any real property owner who reaches the age of 65 during the 2011-2012 fiscal year is eligible for a \$100.00 tax refund. This refund will be calculated according pro-rated period of property ownership during the 2011-2012 fiscal year. This refund applies to only one owner per property. Refund will only be disbursed to the property owners as certified by the State Department of Assessments & Taxation. Refund will be disbursed in the name of all property owners of qualified properties regardless of age. This refund is not limited to the number of properties owned. All taxes must be paid in full before tax refund disbursed. Corporately held and partnership properties do not qualify for refund.

SECTION IV

BE IT FURTHER ENACTED that the real property and the personal property taxes provided for in SECTIONS II & III shall be due and payable on the first day of July and shall be overdue and in arrears on the first day of the following November. They shall bear interest while in arrears at the rate of one centum for each month or fraction of a month until paid.

SECTION V

BE IT FURTHER ENACTED that the treasurer be required to present a quarterly financial report within forty five (45) days after the end of the quarters ending September 30, December 31, March 31, and June 30 of each year.

SECTION VI

BE IT FURTHER ENACTED that the fees for all permit applications in the Town of New Market be the same as the present level for the 2011-2012 year, except as amended from time to time.

SECTION VII

BE IT FURTHER ENACTED that a contingency fund in the amount of unappropriated balance be established for use at the discretion of the Mayor and Council for any emergency in the Town, unanticipated expenses, and for the future municipal needs such as land purchase, building purchase, water system, etc. This fund, to the extent unused each year will be allowed to grow annually.

SECTION VIII

AND BE IT FURTHER ENACTED that this ordinance shall take effect on June 30, 2011

Passed by the Mayor and Council of New Market on the 8th of June, 2011

APPROVED this 8th day of June, 2011

The foregoing ordinance was posted as required by law.

Witness my hand this 8th day of June, 2011

ATTEST: Debra Buder
Clerk to the Council
Winlow Burhans
Winlow Burhans, Mayor

Rita Mueller
Laurence Romanell
Laurence Romanell
Shane Rossman
Shane Rossman

David Price
Dennis Kimble
Dennis Kimble